



Democracy school

SULF Congress 2024



Congress

- Every three years
- Purposes:
 - Go through previous years' activities
 - Decide on coming years' activities
 - Revise, add or remove structures for SULF's activities
 - Elections

Congress

Programme

Thursday 21 November

9.00 Arrival and registration
10.00 Formal opening of the Congress
11.00 Break
11.15 Opening session of the Congress
12.00 Lunch
13.00 Committee work begins
15.00 Coffee break with anniversary cake
17.00 Committee work ends
17.00 Break
18.30 Mingle and snacks
19.00 Congress dinner

Friday 22 November

9.00 Congress resumes in plenary
10.15 Coffee break
12.00 Lunch
13.00 Plenary session resumes
14.15 Coffee break
16.00 Congress ends

Meeting rooms

- Plenary



- Committees



Who can attend?

- Chair of the meeting and deputy chair(s)
- Congress delegates
- Members and deputy members of the SULF Association Board
- Employees from the SULF Central Office
- Representative of the local trade union association at the SULF Central Office
- Nominees proposed by the Nomination Committee who are not Congress delegates
- SULF's auditors
- Members of the Nomination Committee
- Observers
- *Universitetsläraren*

Who can speak (be heard)?

- Chair of the meeting and deputy chair(s)
- Congress delegates
- Members and deputy members of the SULF Association Board
- Employees from the SULF Central Office
- Representative of the local trade union association at the SULF Central Office
- Nominees proposed by the Nomination Committee who are not Congress delegates

- SULF's auditors – *regarding financial, statutory and election matters*
- Members of the Nomination Committee – *regarding financial, statutory and election matters*

Who can submit proposals?

- Congress delegates
- Members of the SULF Association Board
- SULF's auditors – *regarding SULF's financial, statutory and election matters*
- Members of the Nomination Committee – *regarding SULF's financial, statutory and election matters*
- Proposals must be submitted in writing in Swedish through Suffra (Submit motion button)

Submit Motion



List of delegates and attendance

- Delegates are appointed in advance
- To determine the list of eligible voters at the Congress, (number of voters on a matter), attendance is checked using the Suffra meeting system
- Attendance is checked at the beginning of the Congress day and when the Congress resumes after adjournment
- In the event that someone needs to leave the meeting, they must notify the presidium through Suffra as a point of order

Request presence

Röstlängd

6618

Rösträtt

Övriga

0 2 3 4 5 6 7 8 9 10 11 12 13 14 15

1 16

The Suffra meeting system

- You can watch the following videos to see how Suffra works.
- We won't go into more detail about this now, only if you wish to do so at the end.
- We use Suffra to:
 - Record attendance
 - Submit proposals
 - Conduct voting
 - Request the floor

<https://www.youtube.com/watch?v=9Pp3JAYRJMg&list=PLybEySUGVUzW0FqrRwZgTJR-sRDHMQlck&index=1>



Committee organisation and decision-making procedures

- Who can attend?
 - Committee members - **decided by the Congress**
 - Members and deputy members of the Association Board
 - Observers
 - The Congress presidium and the relevant national officers from the Central Office

The Association's auditors have the right to attend and speak at all committees.

Changes of attendee must be notified to the secretary of the relevant committee – this can be done as a point of order in Suffra.

Committee organisation and decision-making procedures

- How does it work?
 - Imagine a miniature Congress - the same meeting system (Suffra), the same rules regarding speaking and decision-making
 - The Association Board's proposal is the main proposal
 - If there is more than one alternative proposal to the Association Board's proposal, these are discussed and voted on to determine the proposed amendment to be put to the vote against the Association Board's proposal.
 - The committee's adopted proposal is then the main proposal submitted in plenary.
 - The committee also designates who will present the committee's proposal in plenary

How do I speak during a meeting?

- Request the floor by pressing the Request to speak button in Suffra on the item you wish to talk about.
- Start by saying your name and the local association you represent.
- You may speak in Swedish or English
- Dual speakers' lists mean that anyone who has not previously spoken on the item has the right to speak before people who have already spoken.
- If you are speaking on the item for the first time, you have a maximum of 5 minutes. If you wish to say more, you have a maximum of 3 minutes for a follow-up contribution.

Request to speak



Changing or interrupting the order of speakers by point of order

- A point of order interrupts the list of speakers and is dealt with as soon as it is requested
- It can be requested through the Point of order button in Suffra
- Points of order can be of the following nature:
 - Point of order (what is the process?)
 - Factual information
 - Closing of the debate
 - Request for adjournment
 - Report of absence (or return)
 - Reservation (*more on this shortly*)

Point of order request

How are decisions made in plenary?

- The right to vote on an issue is determined by checking attendance - if any revision is required, this is to be notified as a point of order in Suffra

Different procedures:

- If there is only one proposal
- If there are several proposals
- Elections
- Statute revisions

If there is only one proposal

- If there is only one proposal, there is no vote on approval or rejection of the proposal in Suffra. Instead, there is only an oral vote on whether to reject the proposal = reverse acclamation
- Example of how oral voting may be presented by the chair of the meeting:
 - "We have only one proposal. Does anyone disagree?"

If there are several proposals

- If there are only two proposals, these are both presented, with the proposal from the committee always being the main proposal and being presented first. Voting takes place directly in Suffra
- If there are more than two proposals, the proposals are presented two by two until one remains to be proposed against the committee's proposal.
- Decisions are made by simple majority. (A proposal must be supported by more than half of the votes)
- In the event of a tie, the chair of the meeting has the casting vote and will vote in favour of the main proposal

Elections

- If there is only one candidate for election, voting is transparent and takes place in Suffra
- If there are more candidates proposed than there are positions available, voting takes place in Suffra through secret ballot. (No one can see how each person voted)
- If there are more candidates than positions available, the candidate(s) with the most votes is/are elected
- In the event of a tie, the election is decided by drawing lots

Revision of statutes

- The proposal from the committee is the main proposal
- If there are more proposals than that of the committee:
 - these proposals are first tried against each other until only one opposing proposal remains
 - the remaining opposite proposal is then presented against the committee's proposal
 - finally, the winning proposal is tried against the current wording of the statute

To amend the statute, at least two thirds of the number of Congress members present must be in favour of the proposed revision (or identical decisions made by simple majority at two consecutive Congresses at least six months apart, at least one of which must be an ordinary Congress).

Reservations against committee decisions

- Committee members may enter reservations against committee decisions
 - Request a point of order in Suffra and then choose the option Reservation
 - Reservations must be declared immediately
 - Reasons for the reservation must be submitted in writing by email to the committee secretary and must be received before the committee meeting ends.
 - A member of the Association Board who participates in a committee has the right to attach a written opinion to the committee's report.

Reservations in plenary

- Congress delegates may enter reservations against Congress decisions
 - Request a point of order in Suffra and then choose the option Reservation
 - Reservations must be declared immediately
 - Reasons for the reservation must be submitted in writing by email to the committee secretary and must be received before the Congress ends.



Any questions?